

Administrative Affairs Committee
May 8, 2007

Final Minutes

A meeting of the Administrative Affairs Committee of the Board of Towing and Recovery Operators was convened at 12:40a.m.on May 8, 2007 at Department of Motor Vehicles.

Members Present:

Mr. Woody Herring, Chair
Mr. Charlie Brown
Mr. Cary Coleman
Mr. Ray Drumheller
Mr. Ray Hodge
Mr. Mark Sawyer

Others Present:

Benjamin Foster, Executive Director
Daphane Phillips, Administrative Assistance

Public comments:

There were on public comments

Minutes from the previous meeting:

Minutes from the April 3, 2007 meeting were approved.

Old Business:

There was no old Business

New Business:

Mr. Foster reported that he will be meeting with DMV budget staff and the Department of Planning and Budget staff in the next two weeks to close out this year budget. This will give the Board an idea on how much to spend on the coming year. There will be a budget for the Board to review by the next Board or the July meeting. Using what the Board has learns from the return of the contact cards will provide the best guess estimate on the number of licensees. **Mr. Herring** stated that a large part of the revenue will depend on the amount of drivers that are out in the

Commonwealth. **Mr. Brown** wanted to know if the cost will be based on the amount of cards the Board receives back from the drivers. **Mr. Foster** stated that the hiring of temporary staff to process applications will cut down on the budget expenditures greatly.

The meeting was adjourned at approximately 12:50 p.m.

Minutes approved:

Date

Woody Herring, Chair